

Central West Barrel Horse Club

Annual General Meeting – Minutes

Date: 29 April 2026

Time: 7:05 pm – 7:45 pm

Location: Online via Zoom

Meeting Recording: Yes – for minute-taking purposes only

1. Opening of Meeting

The Annual General Meeting of the Central West Barrel Horse Club was opened at 7:05 pm by the President, **Mr David Rivett**.

The President formally welcomed all members in attendance and advised that the meeting was being recorded solely for the purpose of assisting with the accurate preparation of the minutes. Members were invited to raise any objections to the recording. As no objections were received, the meeting proceeded.

2. Attendance

Present:

David Rivett, Kay Markwart, Emily Skye-Slater, Rachael Rivett, Raylean Peacock, Eve Coleman, Pat Dorrington, Amelia Stephens, Maree Curtis, Mel Maher, Cherie Miller, Lacey Miller, Suzie Bone-Perry, Sally Large

Apologies:

Rachel Harding

Motion: That the apology from Rachel Harding be accepted.

Moved: Raylean Peacock

Seconded: Kay Markwart

Carried

3. President's Report

The President presented a detailed report on the operations and performance of the club for the **2025 calendar year**.

The President reported that 2025 was one of the most successful years in recent times, marked by strong growth in participation and engagement across all events. It was noted that a delayed committee handover early in the year resulted in the cancellation of the February event; however, the remainder of the season proceeded successfully with well-attended and smoothly run events.

During the year, the club welcomed **227 individual riders** and recorded **338 horse-and-rider combinations**, reflecting sustained growth and increasing interest in the club. The President highlighted a consistent increase in first-time competitors and noted that many of these competitors returned for subsequent events, demonstrating the club's positive reputation and welcoming environment.

The President also addressed the challenges faced during the year, including external commentary regarding the interpretation of club rules. At the request of the ABHA Board of Directors, the committee attended an emergency meeting to address these concerns. The committee provided clear evidence that club operations were compliant with the constitution. As a result of these discussions, and in collaboration with the ABHA, a revised rulebook was drafted to improve clarity, consistency, and ease of understanding for members. The President noted that the ABHA Board accepted an invitation to attend a Central West Barrel Horse Club jackpot weekend, allowing board members to observe club operations firsthand and formally meet the committee.

Following these discussions, the ABHA Board accepted the club's membership points system, which allocates points from the highest-placed eligible member downward. The President concluded by acknowledging the overwhelmingly positive feedback received from competitors and spectators regarding the club's inclusive, friendly, and family-oriented culture. Appreciation was extended to volunteers, committee members, and the wider community for their dedication and continued support.

Motion: That the President's Report for the 2025 calendar year be accepted.

Moved: Kay Markwart

Seconded: Emily Skye-Slater

Carried

4. Secretary's Report

The Secretary presented a comprehensive verbal report on administrative matters for the 2025 calendar year.

The Secretary reported that while 2025 was ultimately a successful year, it presented significant challenges due to the delayed handover from the previous committee, which did not conclude until March. Limited access to historical records created additional workload during the transition period.

Despite these challenges, administrative systems were rebuilt and centralised to improve transparency, continuity, and record retention. The establishment of a new official club Facebook page was noted as a key improvement, significantly enhancing communication with members and enquiries from the public.

Centralised digital record-keeping was implemented to ensure smoother operations when committee members were unavailable, allowing responsibilities to be shared and transferred more efficiently.

The Secretary advised that the majority of administrative workload had been carried by a small number of committee members and highlighted the need for additional general committee support to better distribute responsibilities in the coming year. It was further advised that minutes from the previous AGM could not be presented or confirmed due to data loss during the handover process; however, improved procedures are now in place to ensure accurate recording and secure retention of records going forward. The Secretary expressed hope that the club would be able to run a dash event during the upcoming year, subject to resources and committee capacity.

Motion: That the Secretary's Report be accepted.

Moved: Kay Markwart

Seconded: Cherie Miller

Carried

5. Treasurer's / Financial Report

The Treasurer's Financial Report for the **2025 calendar year** was presented and explained in detail.

It was reported that the opening bank balance, after payment of outstanding 2024 liabilities, was **\$9,275.57**.

For the period, the club recorded:

- **Total income:** \$70,799.21
- **Total expenses:** \$65,666.89
- **Operating surplus:** \$5,575.72

Key sources of income included memberships (\$1,029), canteen income (\$4,700), entry fees (\$56,277), and merchandise sales of approximately \$2,500.

Major expenses for the year included ABHA fees and levies (approximately \$5,900), prize money payouts (approximately \$39,000), electricity and gas (\$4,338), ground hire and event fees, canteen expenses (\$2,152), cleaning and contractor costs, and accounting and event management software.

The Treasurer advised that transparency for the prior year was limited due to unavailable records; however, new accounting and financial management systems have now been implemented to improve governance, reporting accuracy, and financial oversight. The club was reported to be in a sound financial position, with finances appropriately managed to support ongoing operations.

Motion: That the Treasurer's Financial Report for the 2025 calendar year be accepted.

Moved: Emily Skye-Slater

Seconded: Suzie Bone-Perry

Carried

6. Election of Office Bearers

The President advised the meeting that nominations for all committee positions had been called prior to the Annual General Meeting in accordance with the club constitution. It was noted that the number of nominations received did not exceed the number of available positions. As a result, no ballot was required and the existing committee was declared **elected unopposed** and rolled over for the ensuing term.

The committee for the **2026 term** was confirmed as follows:

- **President:** David Rivett
- **Vice President:** Kay Markwart
- **Secretary:** Emily Skye-Slater
- **Treasurer:** Rachael Rivett
- **General Committee Members:** Raylean Peacock, Cherie Miller
- **Canteen Coordinator:** Eve Coleman

The President thanked all committee members for their willingness to continue in their roles and for their ongoing commitment to the club.

7. General Business

No formal matters were raised during General Business. Members were advised that ideas and suggestions for the coming year would be discussed by the committee following the AGM.

8. Close of Meeting

There being no further business, the President formally closed the AGM meeting at **7:45 pm**.

Signed: David Rivett
President / Chair
Date: 30 April 2026